



Republic of the Philippines  
**Department of Education**  
Region VII, Central Visayas  
**DIVISION OF CEBU PROVINCE**  
Sudlon, Lahug, Cebu City



August 18, 2015

Division Memorandum  
No. 504, s. 2015

**ONE DAY CONFERENCE OF ALL SECONDARY LEAD SCIENCE SPECIALISTS**

To: Assistant Superintendent  
Education Supervisors / Coordinators  
District Supervisors / OICs  
Secondary School Heads

1. This office announces the holding of a One-Day Conference of all Secondary Lead Science Specialists, at Division Social Hall, IPHO Bldg., Sudlon, Lahug, Cebu City, on August 24, 2015 (8:00 A.M. to 5:00 P.M.).
2. The agenda of the conference are the following :
  - a) Activities in preparation for the Science Month Celebration
  - b) Competitions for the Division Science Fair-Secondary
  - c) Updates in Science
  - d) Other sundry matters
3. Participants to this conference are the Secondary Lead Science Specialists.
4. Transportation and travelling expenses shall be chargeable against SEF/School MOOE/PTA or any other source of funds, subject to its availability, and the usual accounting and auditing rules and regulations.
5. This memorandum serves as "Authority to Travel" of the participants.
6. Immediate dissemination of this Memorandum is desired.

**ARDEN D. MONISIT, Ed.D.**  
Schools Division Superintendent

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